



TEACHING WITH TECH

News from the Office of Distance Learning



October 1, 2013

ANNOUNCEMENTS

Do you teach online? Will this be your first time teaching online? If so, plan to attend our **Online Faculty Roundtable Discussion on Tuesday, October 22 from 12:00—1:00**. This is an opportunity for those who currently teach online, and for those who are just beginning, to discuss best practices for online instruction. We will discuss what works well, in addition to what hasn't worked. During the session, we will also offer tips for new online instructors. All new, experienced, and beginning online faculty are encouraged to join us for this roundtable session online via Blackboard Collaborate. Please [sign up today](#), and we'll send you the link to access the session.

BLACKBOARD SPOTLIGHT



BLACKBOARD DISCUSSION BOARDS

The discussion boards in Blackboard are an easy tool to use to increase student engagement in online and on ground courses. During this workshop on Tuesday, October 15, you will learn best practices for creating thought-provoking discussion board forums. In addition, you will learn how to set up and use discussion boards in Blackboard. [Sign up here](#).

TAKING ONLINE ATTENDANCE IN BLACKBOARD

Blackboard has an online attendance module, which makes taking attendance easy, whether teaching online or on ground. Setting up online attendance takes just a few easy steps:

1. Access your course in Blackboard.
2. Click on Course Tools under the Control Panel.
3. Choose Online Attendance.
4. Click on Dates SetUp.
5. Identify the dates when your course begins and ends.
6. Choose the day(s) of the week your class meets.
7. Check Hide Non-Students (if you have TAs or other non-students enrolled in your course).
8. Click Save Settings.

Once your Online Attendance is set up, you just access the link each class meeting, take attendance for that date, and click Save Attendance. To see more details, view [these instructions](#).

TECH TUESDAYS

November 12: Creating and Integrating Rubrics

Rubrics are a great tool to use for quick, objective grading of student work and presentations. During this workshop, you will learn how to create effective rubrics for different types of assignments. Then we will show you how to integrate these rubrics into your Blackboard courses for use in expedited grading and feedback. [Sign up here](#).

December 10: Student and Class Presentation Tools

Do you have students do presentations in your classes? Would you like to record those presentations for students to review or to save for reviewing later? Attend this workshop to discover multiple methods to record student presentations. In addition, we will be reviewing class presentation tools, so that you can bring in guest speakers remotely or have a live class while you are away. [Sign up here](#).

[View more details](#) and make sure to sign up today. Want to attend from the comfort of your own desk? Choose "via Blackboard Collaborate" when you sign up.

WHERE HIGH-TECH MEETS HIGH-TOUCH

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