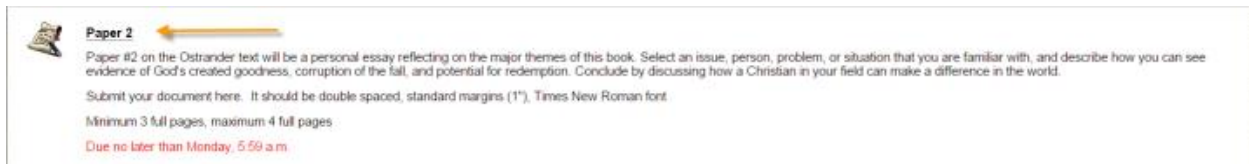


# How to Submit an Assignment

Go to your Blackboard course. Find the area in your course your instructor would like you to upload your assignment to (usually in an Assignments area).



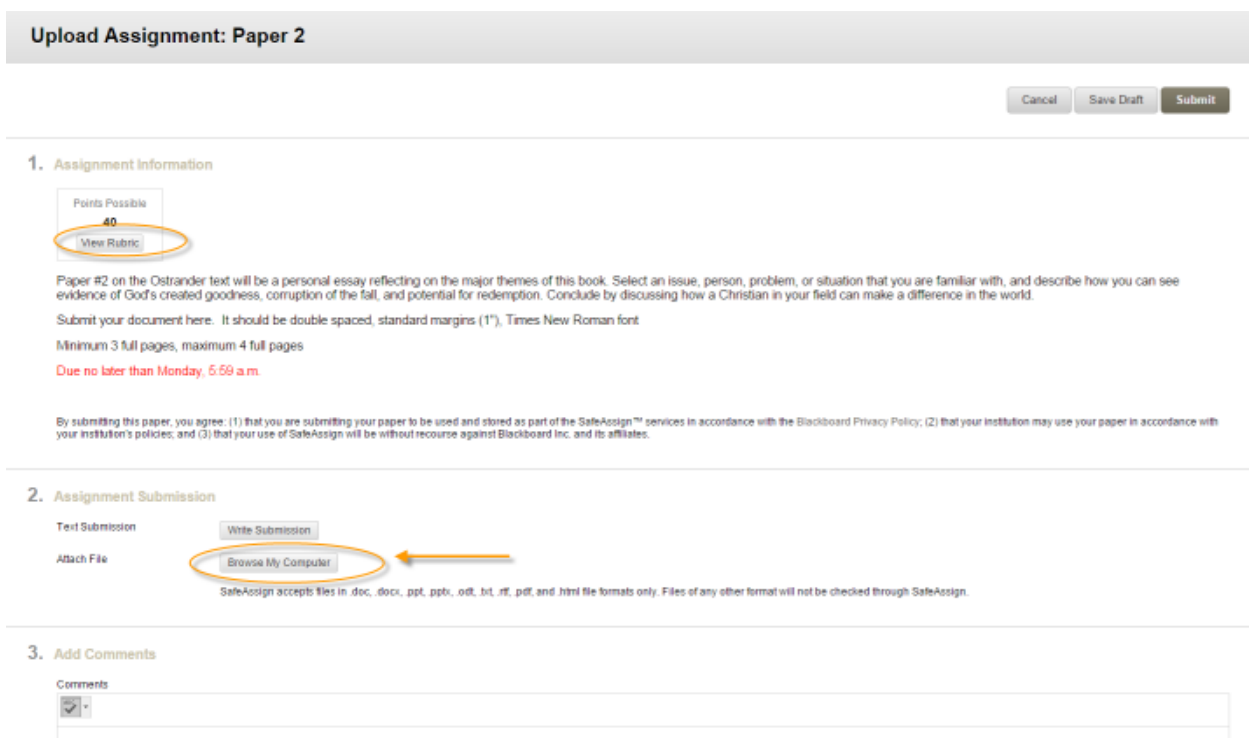
Click the name of the assignment as indicated by the yellow arrow above.

You will see a screen similar to the one below. Note if there is a grading rubric associated with the assignment you can view the rubric here by click **View Rubric** as shown below.

To add your assignment click **Browse My Computer** as shown below.

Locate the file you would like to upload and either click Open or double click the file. If you need to add more than one file, just click **Browse My Computer** again and repeat the process.

Once you have added your file click the **Submit** button.



Note that after you click Submit your screen will show confirmation that you have completed the assignment as shown by the screen shot below.

